

Minutes of the Coconino Amateur Radio Club

9/11/2025

The meeting was called to order at 6:00 pm by Provisional President Bill Smith. The meeting was conducted on Zoom. Seven members participated.

Introductions: Each participant introduced themselves

President's Message: Opened with a moment of reflection to remember the events of September 11, 2001

Vice President's Message: No report

Secretary's Report: The secretary was unable to attend the meeting. The minutes for the August meeting were previously distributed via the email list and were discussed briefly. There were no additions or corrections.

Treasurer's Report: Ken presented the Treasurer's report for August 2025. The beginning balance was \$5232.56. Income in the form of dues of \$25.00 were received. Expenses of \$100.66 for insurance were incurred, leaving an ending balance of \$5156.90. We have 40 paid members plus 2 life members. Motion to accept was made and seconded. Passed unanimously

Old Business:

Bill reported that the club leadership met on September 7, 2025, to consider the future structure and goals of the club. The following items were resolved by the group:

- * The club will continue as it is regarding constitutional structure, retaining the elected officer positions enumerated within the constitution
- * The club's focus will be two-fold - Public Service and Emergency Communications
- * The club will support three events in 2026 - Big Brothers Big Sisters, Sacred Mountain Run, and Stagecoach 100
- * Communications for the three events will be led by a designated volunteer coordinator
- * Coordinators will begin recruiting early in the calendar year for the events
- * No commitment to provide communications support will be made until a full roster of licensed communicators is confirmed and necessary equipment secured
- * Coordinators for Big Brothers Big Sisters and Sacred Mountain have come forward
- * Joe W7LUX is looking for a person to take over Stagecoach - he has offered to mentor the person for the 2026 event
- * The club will participate in summer Field Day, though as a non-competitive exercise emphasizing skill building and fellowship
- * Other events, such as POTA, SOTA, Winter Field Day, etc., are to be on an ad hoc basis among interested club members

* Members are encouraged to use the club's email list to coordinate ad hoc events; however, mailings must clearly indicate that the event is not an official club event

A call for volunteers to accept nomination to the four officer positions was once again given. The following people have volunteered for the indicated offices:

Vice President - Jeff Thomson, KK7ZGY

Secretary - John Nelson, N7MLS

Treasurer - Ken Held, W7SS

The office of President has no volunteer for nomination. Ken mentioned that he has been in contact with a potential candidate for the president position; however, that person needs assurances that the position will be held to the tasks enumerated in the Constitution

New Business:

Ken mentioned that the club needs two signers for the bank account. Janice is the current second signer. A replacement is needed. The bank confirmed that any member in good standing may serve in this role. Joe W7LUX volunteered. Motion to accept Joe as second signer was made and seconded. Passed unanimously

Role Clarification - Over the past years, the President's position has become a one-person clearinghouse for all activities, placing the burden for planning, recruiting, and often running most club events on the president. The members present resolved to enforce the constitution relative to the duties and responsibilities of each elected position. The president will be expected to coordinate official meetings, publish agendas, and sign official documents. No longer will the president serve as event coordinator or recruiter.

Zoom Account - All future monthly club meetings, even if conducted in person, will include Zoom for remote participants. Motion was made and seconded for the club to obtain an annual subscription. Passed unanimously

Meeting Structure - Monthly club meetings will once again begin at 7:00 pm local, to be preceded by a presentation commencing at 6:00 pm local. Jeff Thomson will coordinate events, a key duty of the Vice President's position. The Zoom link will remain active for socializing between the end of the presentation and the start of the regular meeting

Upcoming Holiday Party - Will be held at a local restaurant rather than a private residence. No coordinator was identified at this time.

Elections - Elections will be held for all four officer positions at the November regular meeting

Action Items -

Ken: Follow up with potential candidate for president
Jeff: Coordinate October presentation and speaker
Joe: Check with Megan at the weather bureau regarding Skywarn Recognition Day
Mark & Joe: Create standardized event packages (forms, procedures, per station equipment requirements) for future events and upload to the club website

Upcoming Club Sponsored Events:

Stagecoach 100 - September 20-21, 2025 - W7LUX
ARES Exercise - October 28, 2025 - WB8VWC
Skywarn Recognition Day (Tentative) - December 6, 2025 - W7LUX

General events

Route 66 On The Air - September 6-14, 2025
ARRL VHF Contest - September 13-14, 2025 - [Contest Web Site](#)
AZ QSO Party - October 11-12, 2025 (15:00 UTC - 05:00 UTC) - azqp.org
POTA Support Your Parks - docs.pota.app/docs/events.html - October 18-19, 2025

(The link for the POTA site cannot be accessed directly from this document. Copy and paste the link into your browser)

ARES Report: Joe reported a very active August

**** Note:** Prospective ARES members need to complete the FEMA Independent Study courses IS-100, IS-200, IS-700, and IS-800 if they expect to be at the Coconino EOC. The courses are available at <https://training.fema.gov/is/> (Just click on the Independent Study link)

Adjournment: Motion to adjourn was made and seconded. Passed unanimously

The next meeting will be held via Zoom at 7:00 pm local on October 9, 2025, to be preceded by a presentation via Zoom at 6:00 pm. Bill will provide the Zoom link.

Submitted by Bill Smith, KQ1S